



Cornerstone Christian Academy
6450 North Camino Miraval
Tucson, AZ 85718
520.529.7080

Annual School Board Member Code of Ethics &
Individual Responsibilities
Policy 2.400 -2.4190

I _____, can confirm that I have fully read and
(print name)
understand my responsibilities as a Cornerstone Christian Academy school Board member. By signing this statement, I promise to adhere to the policies described in 2.400-2.4190. I furthermore personally accept the full responsibility of my actions, behavior, and conduct as a leader on the school board during my tenor and service. I also acknowledge the ultimate governing authority of Catalina Foothills Church Session over the school board and my personal accountability to their leadership. (“Everyone must submit himself to the governing authorities, for there is no authority except that which God has established. The authorities that exist have been established by God.” - Rom. 13:1)

Signature

Date

CCA School Board Policy Manual Code of Ethics (p. 11-13)

2.400 Board Member Code of Ethics and Individual Responsibilities

- 2.410 Each member should faithfully try to attend all School Board meetings. Members may not be absent from more than four of the board's regularly scheduled meetings in any fiscal year. Members may not miss three consecutive regularly scheduled monthly meetings. Any absence which exceeds this allotment will be interpreted as that member's resignation from the board.
- 2.420 Members will prepare for board and committee meetings by reviewing supplied board materials and will participate productively in discussions, always within the boundaries of discipline established by the Board. Each member will contribute his or her won knowledge, skills, and expertise to the Board's efforts to fulfill its responsibilities.
- 2.430 The Headmaster is accountable only to the Board as an organization, and not to individual Board Members. Accordingly, the relationship between the Headmaster and individual members of the Board, including the President, is collegial, not hierarchical.
- 2.440 Members shall give time and talent to the School Board joyously and prayerfully. Each member is expected to make an annual financial contribution, within their individual means, to Cornerstone Christian academy. The demonstration of support, rather than the amount of the contribution is of principal importance.
- 2.450 Members will have their school-age children in Cornerstone Christian academy. Exceptions to this policy, under special situations, may be approved by the School Board.
- 2.460 Members shall direct inquires and complaints regarding school operations to the Headmaster and shall refrain from direct involvement in day-to-day operations of the school.
- 2.470 Members shall support and encourage school personnel and visit the school as feasible.
- 2.480 Members shall refrain from inappropriately discussing School Board matters in public.
- 2.490 Members will commit to pray regularly for the school.
- 2.4100 Members shall promote the cause of Christian education in the community.
- 2.4110 Members shall make reasonable efforts to attend school functions, particularly those functions the Board is requested to attend.

- 2.4120 Members with children enrolled at Cornerstone Christian Academy shall neither as for nor receive any special privilege in dealing with teachers of their children.
- 2.4130 Members shall treat each other and all school personnel as brothers and sisters in Christ.
- 2.4140 Members must avoid any conflict of interest or appearance of it with respect to their fiduciary responsibility. There must be no self-dealing or any conduct of private business or personal service between any Board Member and the organization except as procedurally controlled to assure openness, competitive opportunity, and equal access to “inside” information.
- 2.4150 When the Board is to decide upon an issue about which a member has an unavoidable conflict of interest, the member shall recuse himself or herself without comment from not only the vote but also the deliberations.
- 2.4160 Members shall receive no compensation for their services as a member or officer of the School Board.
- 2.4170 The Board will authorize reimbursement of reasonable expenses necessarily incurred in the performance of official School Board business.
- 2.4180 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 2.4190 A Board member who has children enrolled at Cornerstone Christian Academy may, using appropriate channels, bring concerns regarding staff to the Headmaster if that member is acting as a parent.